

# COURSE ACCREDITATION BOARD

## SESSION PLAN AND ASSESSMENT MAPPING TABLE EXAMPLE

The [Session Plan](#) lists the breakdown of workshop hours into topics plus the learning outcomes and how the learning outcome will be assessed.

We require at least 2 methods of assessment for each learning outcome.

A Summary of the course/workshop/module assessment is to be filled out on the Mapping Assessment and Delivery table.

Below is a guide of what information is required in each column.

Pages 2 and 3 of this document have an example of how to use the Session Plan and how the Learning Outcomes are then listed on the Mapping Table.

**Assessments can be:**

1. Practical demonstration
2. Oral questions
3. Written questions
4. Workbook or Case Studies
5. An Assignment

TOTAL HOURS	PLACE HOURS HERE	Course/Module/ Unit	TYPE NAME OF COURSE/MODULE/ UNIT HERE	DAY	Which day this page refers to	of	Total days of course
HOURS OF THE KINESIOLOGY COMPONENT	PLACE HOURS HERE	HOURS OF OTHER COMPONENTS List component Eg A&P, Nutrition Communication, and hours	PLACE COMPONENT AND HOURS HERE				

**General Equipment used throughout the course: State the equipment used. For example; Whiteboard and markers, Flipcharts, Massage tables, Chairs, Manual and Handout, Workbook, Music.**

Time	Topic No	Topic	Learning Outcomes (L) Assessment methods (A)	Details / Methods / Activities	Specific equipment for the topic described
Place time for commencing teaching the topic here	The number of the topic	What is the topic that is going to be taught	<p><b>ALL LEARNING OUTCOMES ARE REQUIRED TO BE ASSESSED</b></p> <p>Place the Learning Outcome here and the assessment method that is going to be used.</p> <p><b>Note:</b> If there is not a learning outcome (eg for Introduction of the course/ housekeeping) then put 'not applicable'.</p>	<p><b>Details:</b> detail how the is topic going to be taught:</p> <p><b>Methods used to teach include but not restricted to:</b> lecture, group activity, role play, discussion, multi-media eg podcast</p> <p><b>Activities include but not restricted to:</b> feedback circles, physical movements, role play, question and answer, student presentation</p>	If there is a specific piece of equipment to be used for a particular learning outcome then place it in this column

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### Sample of first part of Simply The Brain Course

<b>TOTAL HOURS</b>	<b>16</b>	<b>Course/Module/ Unit</b>		<b>SIMPLY THE BRAIN</b>	<b>DAY</b>	<b>1</b>	<b>of</b>	<b>2</b>
<b>HOURS OF THE KINESIOLOGY COMPONENT</b>	<b>10</b>	<b>HOURS OF OTHER COMPONENTS</b> List component Eg A&P, Nutrition Communication, and hours		<b>A &amp; P - 6 HOURS</b>				
<b>General Equipment used throughout the course: PPP, Data projector, Computer, Whiteboard, Handouts, Activity Workbooks</b>								
<b>Time</b>	<b>Topic</b>	<b>Topic No</b>	<b>Learning Outcomes (L) Assessment methods (A)</b>	<b>Details / Methods/ Activities</b>	<b>Specific equipment for the topic described</b>			
9.00am - 9.20am	Registration		Registration and Welcome, Housekeeping - OH&S (No Assessment required)	Lecture				
9.20am - 9.35am	Introduction		Introductions and Handouts (No Assessment required)	Group activity	Handouts Activity Workbooks			
9.35am - 10.00am	Cortex	1	<b>(L)</b> To understand the basic components of the 4 Lobes of the Cortex of the Brain: Frontal, Temporal, Parietal, Occipital - p6-8  <b>(A)</b> – Written and workbook	Lecture	PowerPoint Data projector Computer Whiteboard Handouts Activity Workbooks			
10.00am - 10.30am	Limbic System	2	<b>(L)</b> To understand the basic components of the Limbic System: <ul style="list-style-type: none"> <li>• Basal Ganglia - p10</li> <li>• Thalamus - p12</li> <li>• Hypothalamus - p13</li> <li>• Hippocampus - p14</li> </ul> <b>(A)</b> – Written and workbook	Lecture	PowerPoint Data projector Computer Whiteboard Handouts Activity Workbooks			
<b>Break: 10.30am - 10.45am    Tea Break</b>								

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#### SAMPLE COURSE APPLICATION ASSESSMENT AND DELIVERY TABLE

**Minimum requirement is 2 assessment methods for each Learning Outcome. Provide the question number or numbers that pertain to this each learning outcome. ADD OR DELETE ROWS AS REQUIRED**

<b>Learning outcomes of the course</b>	<b>Assessment 1: Practical demonstration</b>	<b>Assessment 2: Oral questions</b>	<b>Assessment 3: Written questions</b>	<b>Assessment 4: Workbook/ Case Studies</b>	<b>Assessment 5: Assignment</b>	<b>Which topic covered the learning outcome and on what day</b>
Understanding the basic components of the lobes of the cortex			Question 1, 2, 3, 4	Workbook Page 1		Day 1 Topic 1 Introduction to the components of the brain – Cortical Lobes
Understanding the basic components of the limbic system			Questions 5,6,7,8	Workbook Page 2		Day 1 Topic 2 Introduction to the components of the brain – Limbic

<b>Course Author or Representative (name and signature)</b>	<i>When complete sign and date</i>	<b>Date</b>	
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